

# Item 5.1 - Outstanding Actions

## Governance, Risk and Best Value Committee

May 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	14.11.2013	<a href="#">Tram Project Update</a>	To ask that the Director of Corporate Governance writes to the Scottish Government requesting an update on likely timescales for the tram project inquiry.	Acting Executive Director of Resources	November 2014		Inquiry now called by Scottish Government. Verbal Update on Tram project to be provided in 2015.  Verbal Update to be provided by the Head of Legal and Risk in November 2016. This delay was due to the inquiry not having commenced.
2	09/10/14	<a href="#">Greendykes and Wauchope</a>	To request a report in 12 months to both the	Executive Director of	October 2015	May 2016	An update was considered at Health, Social

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		<a href="#">Communal Heating Update</a>	Finance and Resources Committee and Health, Social Care and Housing Committee on whether the savings were achieved.	Place			Care and Housing Committee in April 2016, and provided to the Finance and Resources Committee in the June 2016 Business Bulletin.  Recommended for closure.
3	21/05/2015	<a href="#">Governance of Major Projects: Progress Report</a>	To include details on the overall capital funding in regard to the Early Years Projects.	Acting Executive Director of Resources		May 2016	Recommended for closure – report on May agenda
4	21/05/2015	<a href="#">Governance of Major Projects: Progress Report</a>	To provide a briefing note to Committee on the impact of the Fleet Review project on service delivery	Executive Director of Place	September 2015	May 2016	Briefing to be circulated to members in May 2016.  Recommended for closure upon receipt of briefing.

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5	21/05/2015	<a href="#">Report by the Accounts Commission - An overview of local government in Scotland 2015</a>	To note that clarity would be provided regarding the audit arrangements for the new Health and Social Care Integrated Joint Board.	Chief Officer of Edinburgh Health and Care Partnership			Recommended for closure – report on May agenda
6	23/09/2015	<a href="#">Internal Audit Report: Integrated Health and Social Care</a>	To request an update on the process and timings for sign off of the Council's response to the statutory consultation on the Strategic Plan.	Chief Officer of Edinburgh Health and Care Partnership			
7	23/09/2015	<a href="#">Internal Audit Quarterly Update Report: 1 April 2015 – 30 June 2015</a>	To ask that a summary of the Internal Audit findings on management of HMO licenses be circulated to members of the Regulatory Committee for information.	Executive Director of Place			
8	19/10/2015	<a href="#">Committee Report Process</a>	To investigate technology offered by the new IT provider with a view to improving report format and reducing officer workload. To request a	Chief Executive	October 2016		

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			progress report back to Committee in one year.				
9	15/12/2015	<a href="#">Home Care and Reablement Service Contact Time</a>	To request an update report in six months, this should include contact time by area and feedback from clients and bodies such as the Care Commission.	Chief Officer of Edinburgh Health and Care Partnership	August 2016		
10	03/03/2016	<a href="#">Work Programme</a>	To ask that a report detailing the background of current waste collection difficulties across the City and action being taken to resolve them be submitted to the Transport and Environment Committee meeting in May prior to coming to the Governance, Risk and Best Value Committee in June 2016.	Executive Director of Place	June 2016		
11	03/03/2016	<a href="#">Work Programme</a>	To ask for a joint report from the Acting Executive Director of Resources and	Acting Executive Director of	June 2016		

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			the Acting Executive Director of Communities and Families about recent developments in Gaelic education provision in Edinburgh. The report to contain detail of whether due process was followed and identify lessons learnt, and should be submitted to the Education, Children and Families Committee in May, prior to coming to the Governance, Risk and Best Value Committee in June 2016.	Resources and the Acting Executive Director of Communities and Families			
12	03/03/2016	<a href="#">Place Risk Update</a>	To agree that a definition and examples of what constitutes a 'non housing asset' would be appended to the minute of the meeting.	Executive Director of Place			
13	03/03/2016	<a href="#">Place Risk Update</a>	To ask that an update report on the Place risk register be provided to	Executive Director of Place	August 2016		

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			Committee in August 2016 specifying action taken to mitigate high risks and whether it has been successful.				
14	21/04/16	<a href="#">Summary of the Account Commission's 'Major Capital Investment in Councils' Follow Up Report</a>	<p>1) To note information regarding the design-life of schools currently under design/construction would be circulated to the Committee.</p> <p>2) To note that an annual report detailing capital investment activity and lessons learnt would be submitted to the relevant executive committee and to request that this also be submitted to the Governance, Risk and Best Committee.</p> <p>3) To request that the end</p>	Acting Executive Director of Resources	September 2016		

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			of year capital report contain an analysis of the source of capital funding and how it impacted on the revenue budget.				
15	21/04/2016	<a href="#">Internal Audit – Audit and Risk Service: Delivery Model Update</a>	To ask that an update report on the internal audit function be provided to the Governance, Risk and Best Value Committee a year after implementation.	Acting Executive Director of Resources			
16	21/04/2016	<a href="#">Looked After Children: Transformation Programme Progress Report</a>	To ask that the report into the implementation and effectiveness of the new arrangements be brought to the Governance, Risk and Best Value Committee following consideration by the appropriate committee. This report should be informed by the work carried out by the multi-	Acting Executive Director of Communities and Families			

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			agency partnership, contain detail of the delivery mechanisms and methods, and focus on outcomes				